

## Job outline

**Local Producer: Lincolnshire and Nottinghamshire**  
***The Imagination Museum: Mayflower 400 project***

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### Background/context

**Made By Katie Green** is a contemporary dance company specialising in creating work for museums and heritage sites. Alongside its performance work, the company is engaged in a programme of participatory work with children and young people, in schools and at museums.

<http://madebykatiegreen.co.uk/>

From 2013-17, the company toured its promenade performance work [The Imagination Museum](#) to 28 museums and heritage sites across the UK; nearly 6000 people have seen the work live and another 1600 children and young people have joined us in workshops exploring the world of the work.

From 2018-2021, Made By Katie Green will be working with 19 heritage sites, schools and community centres across three Hubs in the South West and Midlands to develop the new [Imagination Museum: Mayflower 400 project](#). This project will use the *Imagination Museum* model that has already been developed, as well as responding to the 400th anniversary of [The Mayflower's famous journey from the UK to the New World](#), to engage audiences new to dance and/or heritage. The *Imagination Museum: Mayflower 400* project is being supported using public funding by the National Lottery through Arts Council England.

Our three Hubs are Lincolnshire/Nottinghamshire (lead partners - Pilgrim Roots Regional Partnership/Transported), Hampshire (lead partners - Hampshire Cultural Trust/The Point) and Plymouth (lead partners – The Box/Plymouth Dance). At the moment we are planning 14-18 'Community Encounters' in each Hub over a 12 month period, starting in Lincolnshire/Nottinghamshire in November 2018. Each Encounter will include a performance and an interactive element (which may be a workshop, talk or artefact-handling session). At the end of the collaboration with each Hub, there will be a series of 2-3 days of Final Performances, which will integrate performances from community groups working alongside the professional company.

### Pilgrim Roots Hub: Who are we looking for?

We want to recruit a **Local Producer** from Nottinghamshire or Lincolnshire, whose main responsibilities will be:

- To support the Company Director (Katie Green) and Producer (Claire Morton) in planning for and delivery of the *Imagination Museum: Mayflower 400* project primarily in Bassetlaw and West Lindsey (in and around Retford and Gainsborough)
- To act as a key liaison for 2 local dance artists (Dance Engagement Practitioners), local partners and participants in the area (including the Pilgrim Roots Regional Partnership, local schools, youth and community groups, churches and local museums), with support from the Company Director and Producer
- To participate in recruitment of a small team of volunteers, heritage interpreters, teachers, group/community leaders who will act as Community Ambassadors throughout the project
- To support delivery of:
  - 9 days of Community Encounters at local sites
  - Rehearsals/meetings with local community groups taking place between the Community Encounters (up to 10 days or equivalent)
  - 2 days of Final Performances (format tbc)

- An ‘Imagination Museum consortium’ day (bringing together a group of artists/arts organisations and heritage practitioners/venues interested in creative collaboration) that will take place in Retford in February 2019 (to be confirmed)
- A final project symposium (venue tbc) taking place early in 2021 (curated in collaboration with the Local Producers from the other 2 Hubs)
- To support the collection of feedback from audiences and documentation of the project on the Imagination Museum website

As the work on this project is for a limited number of days (25 days) and would take place on a freelance basis over an extended period of time, the role would suit someone with an experience of production/project management looking to develop their professional experience, who could fit the work around other commitments.

There will also be opportunities for exchange with Local Producers in the other 2 Hubs and participation in national events taking place as part of the project such as consortium meetings and a final symposium

The ideal candidate will:

- be organised, friendly, with excellent team-working skills
- already be well networked in the area in which we will be working (in and around Retford and Gainsborough) in order to help us make local links to maximise the impact of the project
- believe in the work, and the potential for working creatively in heritage contexts, meaning they will be able to advocate for the project effectively with a range of partners and participants, including some who may have limited experience of engaging with the arts and heritage
- professional, with excellent communication skills and attention to detail
- have an interest in and some experience of running community events and bringing together programmes of work

### Timeline

The following gives a guideline to how the allocation of 25 days time could be spread over the timeline of the project, but is subject to change as details are finalised:

Date	Allocation of Local Producer time	Activity	Notes
July 2018		Recruit 1 Local Producer for the project	
August 2018	4 days	Consultation events held locally	Beginning to recruit Volunteers/ Community Ambassadors?
		Meeting with marketing consultant for the project	
September 2018		Recruitment of Dance Engagement Practitioners	
October – December 2018		3 weeks creation time for new version of <i>The Imagination Museum</i> (in London/Surrey/Hampshire)	
November 2018	16 days	First Community Encounter, Retford (tbc)	Each ‘Community Encounter’ day would involve a morning and an afternoon session, each session including a performance of <i>The Imagination Museum: Mayflower 400</i> (the content of these performances would evolve over the duration of the project) and a workshop of some kind
January –		8 further Community Encounter	There will also be 10 days or equivalent of sessions

November 2019		days	between these Community Encounters which could be spent rehearsing with local groups for example
February 2019		Imagination Museum consortium first meeting (Retford – to be confirmed)	An opportunity to bring together a consortium of artists/arts organisations/museums/heritage organisations/museum practitioners (local and national) interested in working collaboratively
November 2019	4 days	Final Celebration Performances (2 days)	The Final Performances would integrate work we would have developed with local community groups alongside the company's performance, and could also integrate workshops
January 2021	1 day	Symposium for <i>The Imagination Museum: Mayflower 400</i>	

### Terms

- The Local Producer in the Pilgrim Roots Hub would be paid £130/day for up to 25 days of work between July 2018 and January 2021
- Expenses would be covered for any exchange days taking place in one of the other Hubs
- Fees would be paid on submission of invoices, including proof of self-employment status (UTR number and NI number) to Made By Katie Green

### To apply

Please contact Katie on [katie@madebykatiegreen.co.uk](mailto:katie@madebykatiegreen.co.uk) supplying:

- a copy of your recent CV
- and an expression of interest (maximum 1 side of A4) explaining why the opportunity would be of interest to you (bearing in mind the information above) and the skills and experience you think you would bring to the role

by 5pm on the 20<sup>th</sup> July 2018 at the latest.

Interviews will be conducted by phone in the week commencing 30<sup>th</sup> July 2018.

**The Imagination Museum: Mayflower 400 project** is produced by Made By Katie Green, supported financially using public funding by the National Lottery through Arts Council England as part of the Strategic Touring programme, Hampshire Cultural Trust, The Box, Plymouth and Bassetlaw District Councils, and also delivered in partnership with the Pilgrim Roots Regional Partnership, Transported, The Point, Plymouth Dance and Plymouth Culture.



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